INDIAN WELLS
CALIFORNIA

FILMING/PHOTOGRAPHY PERMIT APPLICATION

Date: _____ **City/Cnty Considering Permit:** _____
Company: _____ **Project Title:** _____
Address: _____ **Location Manager:** _____
_____ **Phone:** _____
_____ **Production Manager:** _____
Co. Phone: _____ **Phone:** _____
Co. FAX: _____ **Other Contact:** _____
Production Dates (To be covered by this permit. **):** _____

1. Production Type: ☐ Still Photography/*Complete permit items 1-5 only.* ☐ TV Commercial ☐ TV Movie
☐ TV Episodic ☐ Feature Film ☐ Music Video ☐ Corporate Video ☐ Other: _____

2. Total Personnel: _____ **Total Vehicles/Equipment:** _____

3. Equipment Detail (Supply exact number of each item to be used at filming location(s). **):** Generators:____ Cars:____ Trucks:____ Rvs:____ Other:____

4. Insurance: Before a film permit is issued, a certificate of insurance must be submitted. Insurance certificate must be issued by insurance underwriters "admitted" by the California Insurance Commission and rated 'A' or 'B+' by Best's Key Rating Guide. Requirements are:

- Proof of Workman's Compensation.
- $10,000,000 Aircraft Liability When Applicable.
- Minimum $5,000,000 General Liability & $1,000,000 Auto Liability
- Appropriate City and/or County Named as Additional Insured.
- Appropriate City/County Employees Named as Additional Insured.

☐ **Insurance Certificate Attached.** ☐ **Insurance Certificate will be submitted by time____ and date_____.**
☐ **Insurance Certificate On File.** ☐ **Insurance Certificate Not Available.**

Insurance Company: _____ Expiration Date: _____

5. Location Shoot Specifics: Please give specifics about your shoot below, attach sheets if more space is needed. You must include the name(s) of property owner(s), address(es), nearest cross streets and telephone number(s) of the filming location(s). Also describe all scene(s) to be filmed (including animals, pyrotechnics and stunts).

Date	Time	Location and Activity	P/F/S*

* Prep/Film/Strike

Boxed section to be completed by City/County Permit Staff for Still Photography Permits only.

6. Property Owner Permission Required: ☐ Yes ☐ No **8. Police Required:** ☐ Yes ☐ No
7. Road Encroachment Permit Required: ☐ Yes ☐ No **9. Fire Required:** ☐ Yes ☐ No

10. Traffic: If filming is planned on City/County street(s) and or City/County property, please submit a site plan showing location(s) of cast, crew, vehicle(s) and the route to be traveled in order to film a scene.

☐ **Site Plan Attached.** ☐ **Site plan will be submitted by time____ and date_____.** ☐ **Site Plan Not Available.**

Describe your plan for controlling traffic, (i.e. personnel and devices to direct traffic): _____

If filming is to take place on City/County streets, please describe planned arrangements for temporary restrooms and removal of refuse generated by your production: _____

11. Stunts/Special Effects: If your project will involve stunts or special effects, please provide detailed information about the specifics planned: _____

Pyrotechnics Specifics: _____

Pyrotechnician: _____ License #: _____

Hazardous Materials to be used: _____

Wild Animals to be used: _____

12. Aerial Stunts/Elements: Please detail any aerial stunts, helicopter landings, hot-air balloons, etc. to be utilized in your shoot.: _____

Boxed section below to be completed by issuing agency.

Permit # Granted: _____ **City/Agency Issuing Permit:** _____
Approved by: _____ **Title:** _____
Application Fee: $ _____ **Location Fee (** ____ **days x $** ____ **/day): $** _____ **TOTAL DUE: $** _____
Conditions of Approval: _____

Special Approvals/Permits Required:

- ☐ No Special Approvals/Permits Required
- ☐ Police Department Approval
- ☐ FAA Approval
- ☐ PM-10 Permit
- ☐ Road Encroachment Permit
- ☐ Fire Department Approval
- ☐ Property Owner
- ☐ Homeowner Association

Attachments: _____
Other provisions: _____
This permit will be effective _____ (Date & Time) **through** _____ (Date & Time)

Permittee agrees to all the terms and conditions of this permit including provisions listed at the bottom of this form and any attachments.

Applicant's Name: _____ **Representative of:** _____ (Company Name)

Permittee waives all claims against City/County, its officers, agents and employees, for loss or damage caused by, arising out of or in any way connected with the exercise of this permit and permittee agrees to hold harmless, indemnify and defend City/County, its officers, agents and employees, from any and all loss, damage or liability which may be suffered or incurred by City/County, its officers, agents and employees caused by, arising out of or in any way connected with exercise by permittee of the rights hereby permitted, except those arising out of the sole negligence of City/County. • City/County shall have the privilege iof inspecting the premises covered by the permit at any or all times. • This permit shall not be assigned. • City/County may terminate this permit at any time if permittee fails to perform any covenant herein contained at the time and in the manner herein provided. City/County agrees it will not unreasonably exercise this right of termination. • The parties hereto agree that the permittee, its officers, agents and employees, in the performance of this permit shall act in an independent capacity and not as officers, employees or agents of the City/County. • No alteration of variation of the terms of this permit shall be valid unless made in writing and signed by the parties hereto. • Permittee agrees to comply with the terms and conditions contained in the attached Exhibit(s), which terms and conditions are by this reference made a pert thereof. • The permittee hereby agrees to comply with all the rules and regulations of the facility or institution subject to this permit. • Permit must be kept on site at all times. • City/County make no representation or warranty as to condition of any property or facilities used by permittee, and it is the responsibility of permittee to fully inspect all such property and facilities to determine their condition prior th their use, and in going forward, assumes all risks associated with the condition of property or facilities.